

Regular Meeting #14366-535 of The Glovertown Town Council held in Council Chambers on April 30, 2014 at 7:30 PM.

Councillors Present: Mayor Churchill
Deputy Mayor Arnold
Councillor Sweeney-Janes
Councillor Smart
Councillor Burry
Councillor Kelly

Staff Present: Lorne Sparkes, Town Manager
Joanne Perry, Town Clerk

Visiting Groups: Scott Murphy
Bart Collins
John Butt
Lee Penney
Bruce Penney

MINUTES

1. Moved by Councillor Kelly and seconded by Councillor Smart that the minutes of Regular Council Meeting held on April 9, 2014 be adopted as presented. (Carried) **6 For**

MINUTES

2. Moved by Councillor Smart and seconded by Councillor Sweeney-Janes that the minutes of Lands Committee Meeting held on April 10, 2014 be adopted as presented. (Carried) **6 for**

ACCEPT
RECOMMENDATIONS
- LANDS COMMITTEE

3. Moved by Councillor Smart and seconded by Councillor Burry that the recommendations of the Lands Committee Meeting held on April 10, 2014 be approved as presented. (Carried) **6 for**

MINUTES

4. Moved by Councillor Kelly and seconded by Deputy Mayor Arnold that Minutes of the Public Works Committee Meeting held on April 17, 2014 be adopted as presented. (Carried) **6 for**

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**ACCEPT
RECOMMENDATIONS
OF PUBLIC WORKS
COMMITTEE**

5. Moved by Deputy Mayor Arnold and seconded by Councillor Kelly that the recommendations of the Public Works Committee Meeting held on April 17, 2014 be approved as presented. (Carried) **6 for**

MINUTES

6. Moved by Deputy Mayor Arnold and seconded by Councillor Burry that the minutes of Council Committee Meeting held on April 22, 2014 be adopted as presented. (Carried) **6 for**

MINUTES

7. Moved by Councillor Kelly and seconded by Deputy Mayor Arnold that the minutes of Economic Development Committee Meeting held on April 23, 2014 be adopted as presented. (Carried) **6 for**

MINUTES

8. Moved by Councillor Kelly and seconded by Councillor Sweeney-Janes that the minutes of Renovations Committee Meeting held on April 29, 2014 be adopted as presented. (Carried) **6 for**

**ACCEPT
RECOMMENDATIONS
OF RENOVATIONS
COMMITTEE**

9. Moved by Deputy Mayor Arnold and seconded by Councillor Sweeney-Janes that the recommendations of the Renovations Committee Meeting held on April 29, 2014 be approved as presented. (Carried) **6 for**

MINUTES

10. Moved by Councillor Smart and seconded by Councillor Burry that the minutes of Council Meeting held on April 29, 2014 be adopted as presented. (Carried) **6 for**

VISITING GROUPS

11. Bruce and Lee Penney were present to support application to operate Tri-Pen Construction.

John Butt and Bart Collins were present to support letter from Recreation Commission.

Scott Murphy was present to support letter re: drainage ditch.

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- APPLICATION - TRI-PEN CONSTRUCTION** 12. Moved by Councillor Sweeney-Janes and seconded by Councillor Kelly that Council accept the recommendation of the Permit Committee and advertise the application from Lee Penney to operate Tri-Pen Construction business office from residential property, 251A Main Street North, Glovertown. (Carried) **6 for**
- RECOMMENDATIONS 13. GLOVERTOWN RECREATION COMMISSION** Moved by Councillor Sweeney-Janes and seconded by Councillor Kelly that Council approve the recommendation of the Glovertown Recreation Commission as per letter dated April 29, 2014. Council would ask that youth softball be included in the summer sports evening program. (Carried) **6 for**
- DRAINAGE - SCOTT MURPHY PROPERTY** 14. It was a consensus that the Public Works Committee meet on Monday at 10:00 am to visit the property of Scott Murphy.
- PERMIT- SHEILA PENNEY** 15. Moved by Deputy Mayor Arnold and seconded by Councillor Kelly that Council accept the recommendation of the Permit Committee and approve application from Sheila Penney to operate a beauty salon from dwelling at 1-3 Blueberry Place. (Carried) **6 for**
- ADVERTISING FEE - PERMIT APPLICATION** 16. Moved by Councillor Smart and seconded by Councillor Kelly that Council charge applicants for advertising that may be required with application to operate businesses.
- APPLICATION- EAST-GLO ELECTRIC** 17. Moved by Deputy Mayor Arnold and seconded by Councillor Kelly that Council accept the recommendations of the Permit Committee and approve the application from East-Glo Electric to erect a dwelling at 16 Jolie Vue Drive; subject to house being in line with Robert Briffett's and the existing ditch located between the properties, 16 Jolie Vue Drive and 14 Jolie Vue Drive, Robert Briffett's, remaining as is. (Carried) **6 for**

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- PERMIT - GLENN LAWLEY** 18. Moved by Deputy Mayor Arnold and seconded by Councillor Sweeney-Janes that Council accept the recommendations of the Permit Committee and approve the application for Glenn & Emily Lawley as per application dated April 15, 2014. Permit is issued subject to dwelling connecting to the Town's main water line and the Town's septic tank system. (Carried) **6 for**
- PERMIT - WILLIAM DENTY** 19. Moved by Deputy Mayor Arnold and seconded by Councillor Burry that Council accept the recommendation of the Permit Committee and approve the application for William Denty dated April 21, 2014 to erect a dwelling. Permit is approved subject to applicant ensuring that adequate sewer elevation is obtained to tie into Town sewer system . (Carried) **6 for**
- CLEAN UP WEEK** 20. Moved by Councillor Kelly and seconded by Councillor Burry that the 2014 clean-up start on May 20, 2014. Same schedule as last year. (Carried) **6 for**
- MUNICIPAL PLAN AMENDMENT** 21. Moved by Deputy Mayor Arnold and seconded by Councillor Smart that Council adopt Municipal Plan amendment #1 and regulation amendment #1 as follows:
- (1) Change the Future land Use designation of approximately 7.3 hectares from Rural to Industrial to accommodate commercial and light industrial development.
- (2) Change the Future Land Use designation of approximately 0.3 hectares from Rural to Residential to accommodate the conversion of an existing commercial building to a single dwelling.
- (Carried) **6 for**
- 2014 STAFF ANNUAL LEAVE SCHEDULE** 22. Moved by Councillor Burry and seconded by Councillor Kelly that Council approve the 2014 annual leave schedule as presented. (Carried) **6 for**

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| <u>TOWN IMPROVEMENT COMMITTEE</u> | 23. | It was a consensus that the Improvements Committee do a drive around town to prepare a list of properties for cleanup and then a meeting to be called. |
| <u>LUNCH - PROFESSIONAL ADMINISTRATORS DAY</u> | 24. | Moved by Councillor Smart and seconded by Councillor Burry that Joanne and Laurie go for lunch, at Council's expense, for Professional Administrators Day. (Carried) 6 for |
| <u>RENOVATIONS COMMITTEE</u> | 25. | It was a consensus that the Renovations Committee meet on Tuesday May 6, 2014 to discuss changes to front entrance. |
| <u>LANDS COMMITTEE</u> | 26. | It was a consensus that the Lands Committee meet on May 7, 2014 at 10:00 am to finalize details for public auction. |
| <u>WINTERSET IN SUMMER</u> | 27. | Moved by Councillor Burry and seconded by Councillor Sweeney-Janes that as per request of Winterset in Summer dated April 9, 2014, Council would advertise 1/4 page \$125.00. (Carried) 6 for |
| <u>CUPE- MUNICIPAL AWARENESS DAY</u> | 28. | It was a consensus that the letter from CUPE dated April 9, 2014 be filed. (Carried) 6 for |
| <u>HEART AND STROKE FOUNDATION</u> | 29. | It was a consensus that the letter from the Heart and Stroke Foundation dated April 4, 2014 be filed. (Carried) 6 for |
| <u>EMAIL - LAURA HOLLOWAY/ PATRICK COLLIER</u> | 30. | It was a consensus that the email from Laura Holloway and Patrick Collier dated April 20, 2014 be referred to Public Works Committee meeting Monday, May 5, 2014 at 10:00 am. |

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**MUNICIPAL
CAPITAL WORKS
PROJECT #-17-MCW-
15-00024 STATION
ROAD
PUMPHOUSE/BACK
UP GENERATOR**

31. Moved by Councillor Kelly and seconded by Deputy Mayor Arnold that Council enter into an agreement with the Department of Municipal Affairs for the 2014-2015 Capital Works Program, Project #17-MCW - 15-00024, Station Road Pumphouse/Backup generator, the Mayor and Town Clerk be authorized to sign the agreement on behalf of Council. (Carried) **6 for**

**WRITE EXP. RE:
PUMPHOUSE/
BACKUP
GENERATOR
PROJECT**

32. Moved by Councillor Kelly and seconded by Councillor Burry that prior to Council selecting exp. as the engineering firm for the Capital Works Project No. 17-MCW- 15-00024, a letter be written to exp. asking that they guarantee; in writing, that the project would be completed by September 2014. (Carried) **6 for**

Councillor Kelly left chambers due to conflict of interest on next matter discussed.

**MUNICIPAL
CAPITAL WORKS
PROJECT #-17-MCW-
15-0075 ROAD
UPGRADING AND
PAVING**

33. Moved by Deputy Mayor Arnold and seconded by Councillor Burry that Council enter into an agreement with the Department of Municipal Affairs for the 2014-2015 Capital Works Program, Project #17-MCW - 15-0075, Road Upgrading and paving for Salt Water Lane, the Mayor and Town Clerk be authorized to sign the agreement on behalf of Council. (Carried) **5 for**

**WRITE EXP. RE:
ROAD UPGRADING
AND PAVING
PROJECT**

34. Moved by Deputy Mayor Arnold and seconded by Councillor Burry that prior to Council selecting exp. as the engineering firm for the Capital Works Project No. 17-MCW-15-0075, a letter be written to exp. asking that they guarantee; in writing, that the project would be completed by September 2014. (Carried) **5 for**

Councillor Kelly returned to chambers

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- EMAIL - ANDY POOLE RE: REGIONAL GAMES** 35. Moved by Councillor Sweeney-Janes and seconded by Councillor Kelly that the Holy Cross School, Eastport, be authorized to use the arena as alternate facility for Regional Games, in the event of poor weather conditions, May 28-30, 2014; subject to no other event being previously scheduled. (Carried) **6 for**
- EXP. PENNEY'S BROOK ROAD - TENDER AWARD** 36. Moved by Councillor Sweeney-Janes and seconded by Councillor Kelly that based on review and recommendations of exp. in letter dated April 24, 2014, Council would award tender for Capital Works Project #17-MCW-14-14079 of Penney's Brook Road to Professional Grading & Construction Ltd. in the amount of \$296,009.72. (Carried) **6 for**
- EXCESS FUNDS CAPITAL WORK PROJECT - PENNEY'S BROOK ROAD** 37. It was a consensus that the discussion re: excess funds from Penney's Brook Road Capital Works Project be placed on deferred business.
- CITIZEN OF THE YEAR ALEXANDER BAY LIONS CLUB** 38. It was a consensus that in response to letter from the Alexander Bay Lions Club dated April 28, 2014, if Councillor's wishes they may submit individuals they feel would be candidate for Citizen of the Year.
- LETTER -C. LARRY FELTHAM** 39. It was a consensus that in response to letter from Larry Feltham dated April 18, 2014, Mr. Feltham to be advised that individual driveways are not the Towns responsibility , i.e. culverts, rip rap, etc. Any improvements would have to be done by property owner at his/her expense; adhering to Town regulations.
- CONTACT- LAWYER RE: BY-LAW FOR LIVESTOCK** 40. Moved by Councillor Kelly and seconded by Deputy Mayor Arnold that Council contact lawyer to set up a meeting to discuss developing a by-law regarding keeping livestock within Town boundaries. (Carried) **5 for 1 against (Councillor Sweeney-Janes)**

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- WRITE - RODNEY SMITH** 41. Moved by Councillor Burry and seconded by Councillor Smart that in response to complaint received re: odor and untidiness a letter be sent to Rodney Smith, 23 Station Road, asking him to clean up his property. (Carried) **6 for**
- MEETING - TENNIS CLUB** 42. It was a consensus that in response to letter from Kamilla Mast dated April 30, 2014, the Mayor and John Butt, Recreation Chairperson, meet with Tennis Club on May 14, 2014 at 2:00 pm at Town Hall.
- GLORIA SAUNDERS** 43. It was a consensus that the letter from Gloria Saunders dated April 30, 2014 be referred to Public Works Committee meeting for Monday May 5, 2014.
- DONATION - GLOVERTOWN MUSEUM ASSOCIATION** 44. Moved by Councillor Kelly and seconded by Councillor Smart that in response to letter from the Glovertown Museum Association dated April 28, 2014, Council will donate an additional \$1500.00 to help offset cost of a boathouse for the storage of boat donated by Ivan Genge. (Carried) **6 for**
- DONATION - REBECCA PARDY** 45. Moved by Councillor Kelly and seconded by Councillor Burry that Council donate \$200.00 to Rebecca Pardy for the Miss Teen Pageant 2014. This donation will cover the participants \$200.00 required as donation to the Children's Wish Foundation. (Carried) **6 for**
- CHEQUE REGISTER** 46. Moved by Deputy Mayor Arnold and seconded by Councillor Burry that the cheque register be approved in the amount of \$53,650.48. (Carried) **6 for**
- EXEMPTIONS** 47. Moved by Councillor Kelly and seconded by Deputy Mayor Arnold that the following exemptions be approved:
- (Carried) **6 for**

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ADJOURNMENT

48. Moved by Councillor Smart and seconded by Deputy Mayor Arnold that the meeting adjourn. (Carried) **6 for**

Meeting adjourned at 9:30 p.m.

Mayor Doug Churchill

Joanne Perry, Town Clerk